



## NORTEC NEIS

Thank you for your inquiry about the New Enterprise Incentive Scheme (NEIS), a complementary program to the Commonwealth Government's Jobs Services Australia program.

NORTEC Employment & Training is a local not for profit company that operates in northern NSW and is contracted to deliver NEIS by the Commonwealth Government from Tweed Heads to Grafton. NORTEC has offices at 18 different site offices across the region.

All initial NEIS applications are handled from our Ballina office although NEIS information is available at all NORTEC Job Services offices across the region.

There are a number of steps involved to NEIS participation:

1. You must meet NEIS eligibility criteria that can be easily determined at your local NORTEC Job Services Office
2. If you meet the eligibility criteria then a referral will be made from there to NORTEC NEIS where your business idea will be assessed by a business advisor.

Your business idea should be set out on a NEIS application form available from any NORTEC office or on the NORTEC website & forwarded to:

1. **NORTEC NEIS PO Box 6305 NSW 2486; or**
2. **Emailed to [neis@nortecld.com.au](mailto:neis@nortecld.com.au)**

3. If the advisor thinks the idea is commercially viable a recommendation will be made back to your local NORTEC Job Services Office or your own Job Services Provider. The advisor will also work with you to help to develop and mature your business idea to help make the idea viable if this is needed.
4. The next step is to organise business training which will be arranged between NORTEC NEIS & the referring agency
5. The training is free & may be partly classroom based, self paced or a combination of these to allow maximum flexibility to accommodate your business demands.
6. Once you have a developed Business Plan, usually completed by the end of the training, the plan will be assessed and if accepted you will be eligible to start on NEIS
7. NEIS participation means that you will be paid the NEIS allowance to work full time on your business for up to 52 weeks



## **NORTEC's Objective:**

Our aim is to work with you so you don't return to Centrelink benefits after you start on the NEIS program by providing training, support and business mentoring so your business can support you.

## **Why do NEIS with NORTEC?**

For eligible people NEIS is a great way to get free support while you set up your business

If eligible:

1. The NEIS allowance will be paid to you fortnightly for up to 52 weeks to allow you to work on your business full time
2. Rent assistance may be available for up to 6 months
3. There is no limit to the earnings you can make from your NEIS business
4. Earnings from your NEIS business does not decrease your NEIS allowance
5. Free accredited training is available for all participants and while training Centrelink grants a 13 week Approved Activity as NEIS meets job search criteria
6. NORTEC NEIS will provide free mentoring and ongoing support while you are on the NEIS allowance
7. NORTEC has a long history in supporting new businesses on the NSW Northern Rivers & is delivering NEIS in partnership with the Northern Rivers Business Enterprise Centre (NoRBEC)
8. You will be able to access the other business services provided by NORTEC and its partner NoRBEC.

For example NORTEC has a network of 4 small business incubators across the region which may be able to provide a site for your new business

9. NORTEC is the only local NEIS provider who has an extensive local network of offices to provide comprehensive support to you while you are a NEIS participant.

***Call NORTEC NEIS: 1800 667 832 for all your NEIS information***